

FIELD TRIPS ADMINISTRATIVE PROCEDURE

Authority

1. Field trips, travel-study trips, class organization trips planned cooperatively by students and faculty with Islesboro School Committee will be viewed as school-sponsored activities.
2. The Islesboro School Committee does not endorse, support or assume responsibility in any way for any staff member of this district who takes students on trips not approved by the Principal and/or School Committee. No staff member may solicit students of this district for such trips within the facilities or on the school grounds of the district without Principal and/or School Committee permission.
3. Students on field trips remain under the supervision and responsibility of the Islesboro Central School and are subject to its rules and regulations.
4. Field trips of more than one overnight requires the approval of the Principal and the Islesboro School Committee.
5. All monies collected in connection with the field trip must be processed by prescribed internal auditing and School Committee policy.
6. The Islesboro School Committee, Superintendent, Principal, or a teacher in conjunction with an administrator, will have the right to cancel any field trip at any time.

Responsibility

The Islesboro School Committee is authorized to develop regulations on educationally sound field trips. Minimum regulations will include the following:

1. Signed parental permission before any student is removed from school for a field trip.
2. Protection at all times of the safety and well-being of the students
3. The Principal's and/or School Committee's approval of the purpose, itinerary, and duration of the proposed trip

Adopted: May 12, 1998

Revised: December 10, 2002