

ALTERNATIVE SCHOOL PROGRAMS FOR HIGH SCHOOL

GRADUATION CREDIT

These administrative procedures are designed to establish a procedure for parents and students to submit for approval a request for an Alternative School Program for high school graduation credit.

Procedure:

1. The parent and student must submit a completed Application for Alternative School Program to the subject area teacher, guidance counselor, and principal.
2. A committee made up of the principal, subject area teacher, and guidance counselor will meet with the parent and student and review the request.
3. This committee determines if the student's needs or interests can best be met through programming beyond what is offered at ICS.
4. This committee must approve any Alternative School Program at least 3 months prior to the course being taken. Exceptions can be made by the committee.
5. The student's progress during the program must be monitored by the guidance counselor.
6. Alternative School Programs are subject to the policies governing eligibility for extra-curricular activities.
7. A student may earn up to 2 credits towards ICS graduation requirements for successfully completed Alternative School Program courses, with exceptions approved by the committee for accelerated student programs or identified gifted students. This does not limit students from taking Alternative School Programs that go beyond the graduation requirements.
8. Only courses offered by agencies and institutions recognized by the committee to be certified and/or accredited will be accepted. The overseeing agency will be responsible for recommending the grade for this course. The Committee will determine the final grade after considering all factors associated with the student's course requirements, expectations, rigor, related academic testing, etc.
9. If the program is an extension of the curriculum offered at ICS and all lower cost offerings have been exhausted, ICS will provide partial or full funding with approval of

principal and superintendent. If a student does not successfully complete the course, he/she must repay that cost.

10. If the program is an extension of the curriculum offered at ICS, credit will be awarded at the discretion of the Alternative School Program Committee.

Policy References: Policy III – Individualized Study for HS Graduation Credit
 Policy III-R – Individualized Study for HS Graduation Credit – Administrative Procedures
 Policy IKF – Graduation Requirements

Adopted: July 13, 2011, Revised: May 14, 2013