

STUDENT TRANSPORTATION IN PRIVATE VEHICLES

Transportation of students to and from school, on field trips, and for athletic and co-curricular activities, normally shall be by an approved school bus, owned by the school department. However, when the superintendent determines that the number of students or the unique nature of a school event precludes the reasonable and economical use of such vehicles, the following provisions shall apply.

- A. Students may be transported to school-sponsored events such as field trips and interscholastic athletic contests, in private vehicles subject to the following conditions:
 - 1. Generally, drivers should be school employees or parents of students. No driver shall be a high school student. The name of each driver shall be submitted to the Superintendent prior to the final approval of each driver by the Superintendent;
 - 2. The legal capacity of each vehicle shall be strictly observed, seat belts shall be available for the driver and each passenger, and seat belts will be used;
 - 3. Proof of insurance must be on file in the Superintendent's office; and
 - 4. Students will not be transported in private vehicles without parent permission, unless an emergency situation exists.
- B. Drivers of private vehicles, whether or not employees of the school department, must recognize that their personal automobile insurance applies while transporting students.

Cross Reference: EEAB

Revised: **September 11, 2001**