

Annual Organization Meeting, Election of Officers and Committees

- a. Newly elected members must be sworn in by the Town Clerk to the faithful discharge of their duties.
- b. A quorum of three members must be present for the legal transaction of business.
- c. The annual organization meeting of the School Committee shall be held at the first meeting of the Committee after the town meeting.
- d. The officers elected at the meeting shall be a chairperson and vice-chairperson. Such election shall be by a majority vote of the Committee.
- e. The Chairperson shall preside at all meetings of the Committee. In the absence of the Chairperson, the Vice-Chairperson shall preside at the meeting. These officers shall have a vote as do other members of the Committee.
- f. The secretary-treasurer for the School Committee shall be the Superintendent/Principal of Schools.
- g. Terms of officers and committees shall be for a period of one year beginning at the first regular scheduled meeting after the annual town meet.
- h. If more than one candidate is nominated for an office, the election shall be by written ballot.
- i. The Chairperson shall preside at all regular, special and executive meetings, shall appoint all standing and special committees. The Chairperson shall be an ex-officio member of all such committees and shall prepare an annual report.

Revised: **January 14, 1999**