

ISLESBORO CENTRAL SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
JUNE 14, 2016—5:30 P.M. IN THE ICS MUSIC ROOM

MINUTES

(NOTE: BOARD WORKSHOP ON 2015-16 ACTION PLAN SCHEDULED FOR 5:30-6:15 P.M.)

Board Workshop: Attendance: Board members Laura Houle, Bill Kelly, Mike Boucher, Lars Nelson, and John Gorham. Others in attendance: Heather Knight, Patrick Phillips, Linda Bowe, Jon Kerr, Jess Woods, and Melissa Olson. Mr. Phillips opened the workshop by reminding the board that at the beginning of the year he presented an Action Plan to the board which has been used over the intervening months to provide an approximate or suggestive direction for work by the staff. The Action Plan concentrated on three broad domains: Vision, Curriculum, and Culture. Each of the staff listed above then presented a summary of accomplishments in each of these categories, and identified possible next steps as we approach planning for next year.

- I. 6:15 p.m.: Call to Order and Roll Call: Board members in attendance: Laura Houle, Bill Kelly, Mike Boucher, Lars Nelson, and John Gorham. Others in attendance: Patrick Phillips, Heather Knight, Jon Bolduc, Vicki Conover, Emily Lau, Finn Gibson, Paula Mirk, Page Clason, and Alex Hodges.
- II. Approval of Minutes
  - a. Minutes of the May 10, 2016 meeting. Motion by Mike Boucher, with second by Lars Nelson, to approve the minutes of the May 10, 2016 board meeting. Unanimous in favor with corrected spelling as noted by Mike Boucher.
- III. Correspondence: None.
- IV. Adjustments to the Agenda: To accommodate students who were participating in the school play, the presentation on the Island Energy Team was moved up.
- V. Presentation: Jon Boduc and Paula Mirk presentation on the Island Energy Team: Paula Mirk offered a brief overview of the connection of the student project to the broader work of the Island Energy Team and noted that this collaboration was positive and should continue. Emily Lau and Finn Gibson provided an overview of the project they've been conducting by replacing fluorescent bulbs with LEDs in Jon Bolduc's classroom. Since the replacement, the students have been monitoring electricity usage and demonstrating that considerably less energy is being used by the new bulbs. It is hoped that this early test will lead to a school wide replacement of all older bulbs with LEDs. Board members had questions for the students, particularly around the broader environment risks of LEDs in the manufacturing process and disposal. The students agreed to research these questions in the next phase of their work.
- VI. Review of Financial Records: Mr. Phillips commented to the board that based on his discussions with Sally McDonough he is confident that we'll end the year with the projected balance forward, though a number of invoices are still trickling in.
- VII. Open Session: No comments were offered.
- VIII. Presentations
  - a. Page Clason presentation on the status of the Islesboro Broadband Project: Page updated the board on a number of recent developments in the effort to bring broadband services to the island. He outlined the projected current cost estimates, the current understanding with CMP on the aspect of the project involving power poles, and confirmed that nothing had changed in regard to

the use of the gym roof for part of the transmission infrastructure. He also noted that due to changes in the worldwide demand for fiber optic cable, acquisition of the cable, if the project is approved, may be slightly delayed. Mike Boucher noted that one important benefit of the proposed project will be that every student's home would have access to the internet, thereby making it easier for students to complete homework and independent research. He also noted that the island should be looking at ways to ensure that all homes will be able to participate and afford the costs.

IX. Unfinished Business

a. Second reading of policies:

- i. EFE—Competitive Food Sales—Sales of Foods in Competition with the School Food Service Program. Motion by Lars Nelson, with second by John Gorham, to approve the second reading of policy EFE. Vote was 3-1, with Mike Boucher in opposition.

X.

- i. ACAA—Harassment and Sexual Harassment of Students: Mr. Phillips noted that the Policy Committee had recently reviewed the administration procedure on this policy and had questions about whether transgender students should be included in the list of identified categories. He noted that the Policy Committee wished to research this further over the coming months and possibly bring back a recommendation that might require modifications to this policy as well. Motion by Mike Boucher, with second by John Gorham, to approve the second reading of policy ACAA. Unanimous in favor.

XI.

- a. Discussion of proposal for Network Administrator Job Share: Vicki Conover and Jon Bolduc presented an overview of a proposal for a job sharing approach to the Network Administrator position, currently filled by Vicki. The basic idea would be to begin next year with a transition plan that would allow Vicki to begin working less and for Jon to begin picking up responsibilities for the work. Jon has a degree in computer science and is very interested in this extra assignment. Board members had a number of questions on the proposal. Mr. Phillips commented that he had been unable to complete a broader study of comparative costs on a variety of approaches to delivering these services to the school. He noted that Vicki and Jon had come up with this idea and it seemed like a good idea to review this proposal first. The board asked that Mr. Phillips and Ms. Knight prepare a more formal recommendation from the administration, then seek board reaction prior to formalizing the plan for next year. It was also requested that we assemble cost comparison data in a folder in the office in the event citizens might wish to review the basis for our current model of service delivery. It was also suggested that we clarify the contract implications for Jon, as the Network Administrator position is not included in the teacher contract. Mr. Phillips noted that he and Ms. Knight would review this prior to developing a recommendation.
- b. Superintendent's Evaluation Process: Timeline and evaluation format: Mr. Phillips pointed out the two evaluation instruments provided in the board packet, one for board member rating and one for teacher feedback. Both instruments will be review and summarized by Laura Houle and Bill Kelly, chair and vice-chair of the board, and then discussed in executive session at the August board meeting. Board members were asked to get their forms back to Laura by July 15<sup>th</sup>.

XII. New Business

- a. Authorization by the board to transfer funds before the end of the fiscal year: Motion by Mike Boucher, with second by Lars Nelson, to authorize the superintendent to transfer funds among the cost center accounts, up to the 5% maximum permitted by law, to correct any overages in the expenditure budget. Unanimous in favor.

- b. First reading of policies:
  - i. JL—Student Wellness: Motion by Mike Boucher, with second by John Gorham, to approve the first reading of policy JL—Student Wellness. Unanimous in favor.
- c. Update on projected student enrollment and professional work for the summer: Ms. Knight distributed an overview of student enrollment, including island and magnet students. She noted that the projected enrollment for next year is down about nine students, which stems primarily from the graduation of nine seniors and the enrollment of only one kindergarten student. The board asked that Ms. Knight provide projected enrollment estimates for the coming few years, based on birth data from the town. She agreed to do so.
- d. Update on the Ultimate Frisbee program stipend: Mr. Phillips commented that since the issue of the Ultimate Frisbee stipend had been raised recently, he thought the board would benefit from an update on the broader context of the stipend review process. He noted that the lack of clarity about the Ultimate Frisbee stipend stems from leftover work from the last negotiations process, which for a number of reasons did not get on his list of incomplete projects for attention this year. Mike Boucher noted that last spring, near the end of the negotiations process, the mediator recommended that this stipend review work should be postponed. Mr. Phillips stated that now that he is aware of this incomplete work, he will initiate a review committee, as outlined in the teacher’s contract, and begin work over the summer. He apologized to Alex Hodges, who was in attendance, for the lack of clarity on this matter. Alex commented that she had request and obtained personnel records from the school, and after her review has serious concerns about the lack of consistency across sports. She has set a meeting with Mr. Phillips for the following day to share her concerns in specific detail. Mike Boucher expressed concerns about the Alex’s public comments on this matter, but Mr. Phillips noted that he had addressed this matter through regular personnel processes.
- e. Discussion of the provision of legal services: Bill Kelly expressed concerns about the current way the school gets legal services. He stated that he has researched an alternative approach, where the school would establish a more traditional relationship with an attorney. It was agreed that Bill would contact Mr. Phillips and discuss the possibility of shifting to such an approach.

XIII. Committee/Administrative Reports

- a. Principal: None
- b. Superintendent: Mr. Phillips updated the board on his brief meeting earlier in the day with the teachers. At that short meeting, he expressed his gratitude for all the hard work and positive attitudes throughout the year.
- c. Region 8: John Gorham stated that the Region 8 board had begun to review possible designs for the new construction, and noted that the board is interested in hearing from stakeholders about possible new program offerings. Board members were asked to let John know if they have ideas on this.
- d. Committee Reports: None.

XIV. Other Business: None.

XV. Executive Session

- a. Discussion of the principal’s evaluation, Title I MRSA, section 405. Motion by Mike Boucher, with second by Lars Nelson, to enter executive session to review a personnel matter. Entered executive session at 9:00 p.m. The board re-entered open session at 9:50 p.m.

b. Action taken as a result of the discussion in Executive Session: Motion by Mike Boucher, with second by John Gorham, to increase the contracted salary of Principal Heather Knight by 3%. Unanimous in favor.

XVI. Adjournment: Motion by John Gorham, with second by Lars Nelson, to adjourn. Unanimous in favor. The meeting was adjourned at 9:55 p.m.