

ISLESBORO CENTRAL SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
AUGUST 8, 2017—5:15 P.M.—ICS MUSIC ROOM

MINUTES

- I. Call to Order and Roll Call: Chairperson Laura Houle called the meeting to order at 5:15. Board members present: Laura Houle, Bill Kelly, John Gorham, Chloe Joule, and Lars Nelson (arrived at 5:55 p.m.). Others present: Patrick Phillips, superintendent, and Heather Knight, principal.
- II. Approval of Minutes
  - a. Minutes of the July 11, 2017 board meeting: Motion by Chloe Joule, with second by Laura Houle, to approve the minutes of the July 11, 2017 board meeting. Unanimous in favor (4-0).
- III. Correspondence: None
- IV. Adjustments to the Agenda: Request to add two items under Other Business. Approved by the Chair.
- V. Open Session: No comments from the public.
- VI. Presentations: None.
- VII. Unfinished Business
  - a. Second reading of policies:
    - i. JFAB-R—Admission of Non-Resident Students: There were a number of questions regarding the existing language of this policy, and several areas that could be addressed under the broad heading of admission of non-resident students. The policy in its current form deals with the magnet program, but it could be broadened somewhat to include language pertaining to superintendent agreements and attendance at school by children of staff members. The board asked to have the statutory language on superintendent agreements brought to the next board meeting. Patrick stated that he would research this and bring any relevant statutory language. Patrick also clarified the traditional criteria used by superintendents on such agreements, and talked briefly about the two cases in which he had put in place agreements since beginning his position here. The board also asked about and discussed the tuition arrangements for staff members, and thought this topic as well could be covered in this policy or, conversely, could be clarified in a separate policy. The board also asked about the magnet program committee, and wondered whether this would be a good place for board representation. Heather described the frequency of committee meetings during the spring application season, and worried that the large number of meetings might make

this impractical Patrick suggest a two level structure where a board member could serve for discussions of larger significance. It was agreed to table this policy until the next meeting.

- ii. ADC-R—Tobacco Use and Possession: Motion by Bill Kelly, with second by John Gorham, to approve the second reading of policy ADC-R—Tobacco Use and Possession. Unanimous in favor (5-0).

#### VIII. New Business

- a. Board committees for the 2017-18 school year: Patrick referred to the chart listing various board and faculty committees and asked the board to consider their participation on each of the committees. It was agreed that Lars Nelson would be added to the facilities committee, Chloe Joule to the finance committee, and that Bill Kelly would step down from the curriculum committee and be replaced by Chloe Joule. Patrick noted that the evaluation committee would be replaced by a new “steering committee” as called for in state statute, but its role would be less complicated than its predecessor and focused on monitoring the ongoing implementation of the evaluation system. Patrick will bring a revised chart to the next meeting and plot out a regular series of meetings that coincide with his bi-weekly trips to the school in the coming year. Patrick also asked that the board clarify the assignment of a board liaison to the Region 8 Career and Technical Center. John Gorham stated that he would be pleased to continue in this position, and it was unanimously agreed to approve John’s service on the Region 8 board.
- b. Staff nominations: Heather informed the board that we were in the process of clarifying terms of employment with a new chef and that we hope to complete that process in the next few days. We will also be intensifying our efforts to find an elementary guidance teacher, and an evening custodian. Patrick and Heather agreed to keep the board updated on these two position searches.
- c. Discussion of administration and staff goals for the 2017-18 school year: Patrick and Heather discussed briefly the outcomes of the retreat conducted in June with teachers in the Pathways program (plus a few additional faculty members and Patrick on the final day). Heather noted that we’ll continue the discussion of goals and tasks for the coming year with the faculty on the in-service days in late August and would return to the September board meeting with an expanded and clarified set of professional goals for the coming year. John Gorham noted that he hoped the board would return to the goal setting process that it engaged in last year, which resulted in a variety of actions regarding affordable housing. Patrick said he would work with Laura to be sure this gets on the September board meeting agenda.

#### IX. Committee/Administrative Reports

- a. Principal: Heather updated the board on the extracurricular positions for the fall (soccer coaches Colden Golann and Rob McHugh; sailing coaches

Mike Horn and Patrick DiLilla; and middle school soccer Patrick Powers and an assistant coach still to be named), the search process for the school chef position, the search process for the Broadreach counselor position, arrangements for a visiting nurse for the school, and the building cleaning and repair work.

- b. Superintendent: Patrick also noted the excellent work conducted by the custodial staff and urged the board to visit the cafeteria to see the new floor.
  - c. Region 8: John Gorham clarified the construction timeline and proposed completion data of September 2018.
  - d. Committee Reports: None.
- X. Other Business: Two items were reviewed with the administration: a) the parking of the bus in the Lincolnville lot during the summer, and b) a recent break in to the gym with implications for maximizing access. On the matter of the bus, it was clarified that the bus is used for the summer program on a weekly basis and that taking it back and forth on the ferry each week would be cost prohibitive. The board asked that we explore other parking possibilities nearby, so that the pressure on parking spaces in the Lincolnville lot could be addressed. Patrick and Heather agreed to explore the possibilities. With respect to the break in, Heather and Patrick updated the board on the details, which involved two students and two community members getting into the gym without permission. Heather updated the board on the disciplinary follow up with the students. Bill Kelly noted that we should be seeking to permit maximum availability to the gym, and that our approach should be based on giving students a large share of responsibility for ensuring appropriate use. The board expressed a concern that the board was not provided with an update on this at the time. Patrick took note of this. Heather updated the board on her ongoing efforts to provide access but with appropriate consequences for students involved in the break in.
- XI. Executive Session: Discussion of the principal's evaluation, Title I MRSA, section 405. The board went into executive session at 6:45 p.m. and came out at 7:10 p.m. No action was taken as a result of the discussion.
- XII. Adjournment: Motion by Lars Nelson, with second by John Gorham, to adjourn. Unanimous in favor. The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Patrick R. Phillips, Superintendent of Schools