

ISLESBORO CENTRAL SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
TUESDAY, FEBRUARY 13, 2018—6:15 P.M. IN MS. KRISTEN'S ROOM

MINUTES

(NOTE: THE FINANCE COMMITTEE MET AT 5:45 P.M. TO REVIEW WARRANTS.)

- I. Call to Order and Roll Call: Board chair Laura Houle called the meeting to order at 6:15 p.m. Board members in attendance: Laura Houle, Bill Kelly, John Gorham, and Lars Nelson. Absent: Chloe Joule. Others in attendance: Heather Knight, Debora Delea, and Patrick Phillips,
- II. Approval of Minutes
 - a. Minutes of the January 9, 2018 board meeting: Motion by John Gorham, with second by Lars Nelson, to approve the minutes of the January 9, 2018 board meeting. 4-0 in favor.
 - b. Minutes of the January 30, 2018 special board meeting: Motion by Lars Nelson, with second by John Gorham, to approve the minutes of the January 30 special board meeting. 4-0 in favor.
- III. Correspondence: None
- IV. Adjustments to the Agenda: Mr. Phillips asked that the board add a topic under new business, to clarify the board's intent in policies dealing with who is an enrolled student.
- V. Open Session
- VI. Presentations: Tabled from the January 9th meeting: Debora Delea will present an overview of the school's Title I / Response to Intervention (RTI) program. The Federal Programs application to Maine DOE will also be included in this presentation. Deb reviewed her Title I program, which includes interventions for reading and math, as well as the writing support she is providing in the 4th and 5th grade classroom. Heather noted how effective the program has been in identifying students who need extra help in meeting grade level standards. Patrick noted that Deb's salary is paid for in part by the federal funds we receive through the ESEA/ESSA grants. He added that this year's application for funding needs board approval, and the grant application summary was included in the board packet and posted on the school's website for public review. Motion by Lars Nelson, with second by John Gorhama, to approved the 2017-18 ESEA grant application. 4-0 in favor.
- VII. Unfinished Business
 - a. Report from the administration search committee—Laura Houle, Bill Kelly, and John Gorham. Laura Houle updated the board on the work of the search committee, which met earlier in the day to review the draft job postings for the Head of School position. The board had a couple of

minor modifications to the draft, but otherwise looked forward to having the process begin. Motion by Bill Kelly, with second by John Gorham, to approve the job posting. 4-0 in favor.

VIII. New Business

- a. Discussion of the 2018-19 fiscal year budget: preliminary numbers and factors that will impact the budget. Patrick and Heather reviewed the budget timeline and page 12 summary of the 2018-19 budget, and requested that the budget workshop scheduled for Wednesday, February 28 be moved to Tuesday, March 6 at 4:00 p.m. This will give the administration an additional week to complete work on a draft budget document. Patrick also reviewed the summary page of the budget which listed only the basic elements in the budget, the major revenue sources, debt service, and approximate overall increases in expenditures. Based on this initial look, Patrick anticipates that the draft budget for the March 6 meeting should be relatively easy to approve, as no major increases are anticipated.
- b. Discussion and possible approval of a driver's education program for ICS: Heather provided a brief overview of her recent efforts to reinstitute driver's education for high school students. She has not been able to confirm the final details with the mainland company as of this time, but hope to complete work on this soon.
- c. Clarification of policy issue: Patrick, on behalf of Jess Woods, asked the board to clarify who is considered to be an enrolled student. He noted that some high school students might opt for a variety of educational experiences and programs, including overseas study, alternative or special purpose programs, etc. He asked whether the board assumed that students who participate in approved programs and were still carried on our books as enrolled would have the grades from their approved programs applied to their GPA calculations. The board agreed that that is the correct interpretation.

IX. Committee/Administrative Reports

- a. Principal: Heather updated the board on the recent vandalism to the school, and noted that we hope to have the cleanup work done by Wednesday afternoon. Everyone should be back in their regular spaces on Thursday. Patrick also noted that the matter has been referred to law enforcement.
- b. Superintendent: No further comments beyond the above.
- c. Region 8: John Gorham noted that steel is being assembled at the new site.
- d. Committee Reports: Patrick noted that the Facilities Committee will meet on Tuesday, February 27 at 4:00 p.m. He'll send around an agenda soon.

- X. Other Business: None
- XI. Executive Session: None
- XII. Adjournment: The meeting was adjourned at 8:20 p.m.

Respectfully submitted:

Patrick Phillips, Superintendent of Schools