

Islesboro School Committee
Facilities Committee Meeting
March 6, 2014 at 2:30 PM

AGENDA/MINUTES

Attendees: Laura Houle, Mike Boucher, Dick Cilley, and Supt Joe Mattos

1. Review of Facilities Committee “To Do List” from January 30th Facilities Committee meeting and last updated on February 26. Issues that still need to be resolved include:

- ERV Unit on gym roof – leaking
- Phone line in elevator – Fairpoint will fix problem
- Removal of trees near bus parking area – Waiting for good weather
- Exterior lights in parking lot – Waiting for replacement fuses
- Light fixture in Vicki’s classroom – Tech rep will conduct site visit
- Exposed kitchen pipes – Waiting for JT to reroute pipes
- Installation of motion sensor light by dumpster – Waiting for electrician to install

Dick will continue to monitor these issues until completed.

2. Other facility Issues discussed:

- Gym Floor – Needs required maintenance of resurfacing with new coat of rubber. This will make floor less slippery.
- Replacement of tiles on in gym – Discussed options for replacement. Need estimates for options.
- Storage Building – Needs to be cleaned and unneeded items thrown away. Dick will do this “purge” in the spring. Teachers will be notified to remove their items.
- Reconstruction of exterior wall of grades 2/3 (Jen McFarland’s) classroom. This work needs to be completed this summer. An RFP for this project needs to be written as soon possible. **Supt Mattos will write the RFP.** This RFP should include the following information:
 - Removal of exterior wall siding and sheathing
 - Install 4 ft. frost wall (or to ledge) using structural cement
 - Waterproof exterior of frost wall
 - Insulate exterior wall
 - Leave electrical and plumbing wiring as is
 - Construct new exterior wall - use Typar cover over sheathing, install siding, paint if necessary.
- Storage Space in Gym – Several options were discussed for creating storage space in gym. Option # 1 was to add a room off the gym. Option #2 was to create overhead storage space in the cafeteria area. Costs for these options need to be discussed with a contractor and/or architect.
- Unused Food Serving Unit – Since this unit is not being used, we should sell this unit (new \$6000) and use funds for school construction projects.
- Phone and Technology Wiring – This wiring needs to be labeled at the server.

3. Next Meeting – A Facilities Committee meeting needs to be scheduled prior to April 8 School Committee Meeting. Thursday, April 3?