

ISLESBORO CENTRAL SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING
APRIL 12, 2016
6:15 P.M.—ICS MUSIC ROOM

MINUTES

- I. Call to Order and Roll Call: Present from the board: Mike Boucher, Laura Houle, Bill Kelly, Lars Nelson, and John Gorham (arrived at 6:40 p.m.). Also present: Heather Knight, Kristen Kelley, Beth Fisher from Region 8, and Patrick Phillips.
- II. Approval of Minutes
 - a. Approval of minutes from the March 8, 2016 board meeting. Motion by Mike Boucher with second by Bill Kelly to approve the minutes of the March 8, 2016 board meeting. 4-0 in favor. (Gorham not present yet.)
 - b. Approval of minutes from the March 22, 2016 board meeting. Motion by Laura Houle with second by Bill Kelly to approve the minutes of the March 22, 2016 board meeting. 3-0 in favor, with Mike Boucher abstaining. (Gorham not yet present.)
- III. Correspondence: None
- IV. Adjustments to the Agenda: It was agreed to move the discussion of the senior class trip up in the agenda to permit Kristen Kelley to engage in a discussion with the board then get home at a reasonable hour.
- V. Update on the senior class trip: Mr. Phillips stated that Kristen was present to provide a check in and provide the board with an overview of the process used to check with students and parents on their comfort level with the trip, given the recent security concerns. The teachers, Heather, and Patrick conducted a parent meeting to discuss the process of collecting concerns and ideas on how best to proceed. We decided to talk to each parent separately, and each student separately so that each parent and child have the chance to speak their piece in private. The EF tour program coordinator worked with the concerns around the public transportation while keeping in mind the concerns. Laura Houle was very proud and confident of the process. Mike Boucher concurred with the comments on the process and the level of seriousness taken by administration. Mr. Phillips mentioned the board provided the guidance around the question, “If one student didn’t feel comfortable, would you change the trip?” was helpful in guiding the process.
- VI. Review of Financial Records: Mr. Phillips noted that both expenditures and revenues were unfolding as projected, and that we should end the year with the estimated balance forward, which is important for budgeting purposes next year.
- VII. Open Session: No comments from the public.

VIII. Presentations

- a. Region 8—Midcoast School of Technology. Beth Fisher has made 12 presentations. We are a part of public school system providing services to adults and to students in grades 9-12. Courses are offered in the venues of Career and technical education with certification. All courses are aligned to national standards which aligns to certification and third party testing. For the past decade, many courses now offer dual enrollment (college credits) with local universities. MCST offer alternative pathways that allow students to gain skills that, for the most part, will not be shipped overseas. The building is in need of a renovation. The adult education program serves between 600 – 800 people. Skills USA competition happen in March and is a competition on job skills. Beth talked about the new school building project that will be presented to the town in September of 2016. This amount includes all the engineering but there is the hope that there is electricity, water, sewer is already on site. Mike Boucher made the suggestion that MCST should advertise the value that the students who graduate from these programs serve the community and adds skilled workers to areas of need. There will be information given out to all areas community members in an ongoing ways once numbers are firm and the plans are clear.
- b. 2016-17 Master Schedule: Jess Woods and Heather Knight presented information on the changes being made for the master schedule for the 2016-17 school year: Jess shared the comprehensive program of studies. Jess presented a smaller document with just the classes that are planned for next year, but noted that there is also a hefty document that includes all of the classes which we would like to offer students in all of our content areas. This document includes the dual enrollment opportunities, MCST course offerings and with online courses too. Jess wants all students trained, skilled, or certified in their areas of interest beyond the ICS class offerings.

Scheduling: This schedule was developed around student need. The process involved the high school students' transcripts and their level of course need. The high school staff took the student need and began to develop the master schedule so that students would be able to take their required classes plus their desired elective classes. Jon Kerr has completed the necessary paperwork so that he can offer AP Environmental Science course and he also UMPK dual enrollment opportunity. Kate Legere has created a French Refresher/Introduction will provide an alternative. There is a need to offer an opportunity for students to learn real life skills in financial literacy which is currently incorporated into our Economics. Mr. Phillips noted that we would be bringing back to the May meeting a list of all teaching assignments with any changes to the current staffing plan.

IX. Unfinished Business:

- a. Preparation for presentations at Town Meeting (tentative date June 18):
The approach in the past has had each board member reading a review of each of warrant articles. Any questions from the community is deferred to the superintendent and the principal. It would be helpful if the community members could contact the school or any board member with any questions.

X. New Business:

- a. Award bid for storage space project: The Facilities Committee met downstairs earlier in the day to open the bids and develop a recommendation for the full board. There were two bids and with one bid of \$19,260. The second bid with an amount of \$32,642. The Facilities committee would recommend accepting the first bid. The metal work should be removed and replaced by a certified company involving the roof and the metal siding on that side of the building. The total cost will be \$19,260 plus the cost removing the metal, heat installation, and the electricity. The goal will be under \$25,000 total. Lars Nelson asks the question around the itemized list of cost for these additional items and the goal of the \$25,000. Mr. Phillips will have Dick prepare a list of additional tasks and costs involved so that there is a clear and complete picture of the cost of this project. Motion to approve the bid from A. Staples for an amount of \$19, 260 for the construction of the new storage space attached to the gym by John Gorham with second by Lars Nelson. Vote was 4-1, with Bill Kelly opposed.
- b. Affirmation of ICS teachers on continuing contract: Mr. Phillips provided a list of continuing contract teachers. Probationary teachers will presented at the May meeting. The probationary teachers are recommended to continue on the probationary cycle. Bill Kelly asked about the process of how the board is informed on the probationary status. Mr Phillips noted that the administration either brings candidates forward for either extending the probationary status or moving teachers onto continuing contract. The board does not evaluate teachers but does approve nominations made by the superintendent.
- c. First reading of policies: JK—Student Discipline: Mr. Phillips noted that this policy had been reviewed by the Policy Committee and was one of the required policies identified for work this year. The current version updates several aspects with current state law. Motion by Bill Kelly with second by Mike Boucher to approve the first reading of policy JK—Student Discipline. Unanimous in favor.
- d. Draft school calendar for the 2016-17 school year: Heather Knight presented the draft version of the school calendar for next year. The staff have seen the initial calendar and have provided input. The ideas around creating the calendar should be done while considering the Reg. 8

calendar, area schools' calendars, and questions around professional development days. Ms. Knight highlighted the start date, and the holiday break in December, noting that next year the holidays fall in such a way that it is difficult to schedule a convenient two-vacation. She will seek further feedback from staff, but this was one of the highest priorities for staff and families, to get off the island in mid-winter for a significant break.

- e. Discussion of videotaping board meetings: Mr. Phillips noted that he brought an iPad to the meeting to show where one could be located to capture the image of the meeting, stating that we'd have to buy a Bluetooth wireless microphone to get the audio. Mike Boucher commented that he is not in favor of doing this as the board and administration would no doubt be held accountable if the audio or video was not effective, and believes this amount of extra work is not warranted. However, Mike wanted to be clear that if someone in the community wished to take responsibility for videotaping board meetings, her would have no objection to that. Lars Nelson commented that the request came from a single individual, and that we have not heard from numerous people that this service would be necessary. Motion by Bill Kelly to begin videotaping meetings. There was no second. Motion died.

XI. Committee/Administrative Reports

- a. Principal: Heather noted that her presentation on the schedule was her report this month.
- b. Superintendent: Mr. Phillips noted that he will not be available during vacation. He also commented that the evaluation committee is making good progress on the requirements and will have something formally at the May meeting.
- c. Region 8
- d. Committee Reports: Facilities Committee: Dick has been asked to follow up on roofing issues and the shingles where they are being ripped off by funneling winds. The shingles have been coming off the house and off both sides. The GH Kinnicutt Center seems to be fine and that may be because of the angle of the wind on that portion of the building.

- XII. Other Business: Bill Kelly wanted to make note that he was disappointed that the Broadreach support wasn't put in place this year to assist with Jess Woods' role. He was lead to believe that Broadreach would have been immediately brought on board to support her role and was under the impression that Broadreach would be here for two days a week this year. Broadreach has been on board this year, with no compensation at this time, to provide services since October. Ms. Knight stated that it was her understanding that the additional day was for next year. The Broadreach staff are on board to provide the two days next year and they will have the staffing

to do so which will also be supported through contracted services in next year's budget.

- XIII. Executive Session: Motion by Mike Boucher with second by Lars Nelson for the board went into executive session to review recent memorandum from the board attorney. Unanimous in favor. The board entered executive session at 8:50 p.m. Came out of executive session at 9:25 p.m. and took no action.
- XIV. Adjournment: Motion by Mike Boucher with second by John Gorham to adjourn. Unanimous in favor. The meeting was adjourned at 9:28 p.m.