

## **ADMISSION OF NONRESIDENT STUDENTS**

### **PERSONAL TUITION STUDENTS**

For certain school years, the Board of Education may accept enrollment of nonresident personal tuition students. This decision to increase enrollment is made with two goals in mind: To maintain optimal class size for teaching and learning and to maintain program offerings. Nonresident personal tuition students may be accepted only when a grade level student population falls below the district determined optimal size. The following information applies only in those school years in which tuition students are accepted.

#### **Application Process**

Tuition students may enter the District at the beginning of the school year or at the beginning of the second semester. Entrance will not be given at any point past the end of the first semester grade 11. In order to graduate, a nonresident personal tuition student must attend at least three consecutive semesters and must earn at least seven units of credit from Clayton High School.

Students seeking to enroll under this policy must apply with the Office for Student Services. A lottery system will be used to select students for admission. This lottery will occur once each year to determine enrollment for the following year. Final recommendations concerning acceptance are made to the Superintendent.

Students seeking to enroll in Clayton are subject to the provisions for admission specified in Missouri statutes including the Safe Schools Act.

#### **Placement**

The District reserves the right to place a tuition student accepted under the provisions of this policy in any school.

#### **Tuition Payment**

Nonresident personal tuition students will be required to make a partial tuition payment within twenty calendar days of the District's written acceptance of the student. This payment is applicable to a student's tuition and is non-refundable. Such payment assures placement of the student in the School District and makes the student eligible for participating in the District's summer programs. For the first semester, full tuition payment must be received no later than the opening day of school. Second semester tuition payment is expected prior to the beginning of the second semester.

Any other payment arrangements must have the approval of the Director of Student Services and the Chief Financial Officer.

**Continued Enrollment**

Tuition students, once accepted, may remain in the District until they graduate so long as they abide by District policies and yearly tuition is paid. Within the context of this policy, siblings of tuition students will be accepted as space becomes available without the need to participate in the lottery system. Tuition rates shall be determined annually.