

ISLESBORO CENTRAL SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
TUESDAY, FEBRUARY 14, 2017  
6:15 P.M. IN THE ICS MUSIC ROOM

MINUTES

- I. Call to Order and Roll Call: Chairperson Laura Houle called the meeting to order at 6:20 p.m. Board members in attendance: Laura Houle, Bill Kelly, Mike Boucher, Lars Nelson, and John Gorham. Also in attendance: Heather Knight, Jess Woods, and Patrick Phillips, superintendent of schools.
- II. Approval of Minutes
  - a. Minutes of the January 10, 2017 board meeting. Motion by John Gorham, with second by Lars Nelson, to approve the minutes of the January 10, 2017 board meeting minutes. Unanimous in approval.
- III. Correspondence: None
- IV. Adjustments to the Agenda: It was agreed to allow Jess Woods to make her presentation at the beginning of the meeting in order to catch the Quicksilver back to the mainland.
- V. Review of Financial Records: Mr. Phillips stated that any review of current year financials would be taken up during the review of the budget.
- VI. Open Session: No comments were made.
- VII. Presentations: Jess Woods and Heather Knight on School Guidance Program: Jess Woods provided an overview of the current status of her role as Guidance Counselor for the upper grades, in particular the status of the Pathways Program that is currently in its first year of implementation. Jess noted that the work she does to support the Pathways Program is very time intensive, including preparing students and staff for the important Pathways meetings that take place for each student. She added that since the beginning of the program, each teacher has been assigned several students as their “caseload” for support in all aspects of the Pathways process. Jess outlined the number of community-based internships that students are currently engaged in, including Geologic, Dark Harbor Boat Yard, Pendleton Yacht Yard, and several others. Jess suggested that with the increased number of such off-campus experiences, it would be advisable for the administration and board to develop a comprehensive set of policies, procedures, and permission forms to ensure the proper level of consideration of liabilities. Patrick agreed to begin work on this and bring the issue to the board’s Policy Committee. Jess and Heather added that the time issues that Jess has encountered this year support moving Jess from 80% time to full time for the coming year, with a significant number of days reserved for summer work. It was pointed out that full time status is customary for this role.

- VIII. Unfinished Business
- IX. New Business
  - a. Discussion of the 2017-18 school budget: Patrick reviewed the budget overview memo he and Heather had developed for this first review of the budget. He noted a few highlights: the first draft of the budget has very few changes from last year's budget, the current draft includes an overall increase of \$63,500 or a 2.76%, the increase includes \$17,000 for the capital reserve account and \$10,000 for the bus reserve, the draft includes an estimated 10% increase to health insurance costs, and the draft includes only a step increase for teachers using the current salary scale since negotiations are still ongoing. Patrick noted that both he and Heather recommend continuing Linda Bowe's role for the coming year. The board disagreed with this recommendation, and the next draft of the budget will remove this cost. Patrick noted that there is a budget workshop scheduled for Tuesday, February 28 at 4:00 p.m.
- X. Committee/Administrative Reports
  - a. Principal
  - b. Superintendent
  - c. Region 8
  - d. Committee Reports
- XI. Other Business
- XII. Executive Session: MRSA Sec. 405 D. to discuss contract negotiations with the ICS teachers association. The board entered executive session at 7:40 p.m. and came out at 8:50. There was no action taken on the discussion.
- XIII. Adjournment: Motion by Mike Boucher, with second by Lars Nelson, to adjourn. Unanimous in favor. The meeting was adjourned at 8:53 p.m.