

ISLESBORO CENTRAL SCHOOL

ADMISSION OF NON-RESIDENT STUDENTS – ADMINISTRATIVE PROCEDURES

The residents of Islesboro bear the financial responsibility for the public school system, which is charged with providing education for the school-age children residing on Islesboro. To insure that school funds are spent for the benefit of residents, the School Committee must limit free admission to children whose parents or legal guardians reside on Islesboro, except as required or permitted by statute or policy. Through the Islesboro Central School magnet program, the School Committee admits students who are not residents of Islesboro upon such terms and conditions as the School Committee may establish.

The School Committee establishes that attendance at the Islesboro Central School by private tuition students is a privilege, not a right. For the purpose of encouraging diversity, academic and social interaction, and to increase classroom enrollment, the School Committee may agree to accept non-resident pupils in grade K-12.

- A. Any child whose parent(s)/guardian(s) hereinafter referred to as parents, reside outside the town limits of Islesboro shall be considered non-resident. Non-resident pupils may be admitted on a tuition basis upon completion of the following:
1. Parents will contact the Office of the Principal to inquire about the class size and current availability at the grade level(s) for which they are interested prior to completing an application. The Principal will determine availability based on current size of classes and respond to all parental inquiries.
 2. If there is availability in the desired grade level(s), parents and students will participate in an application process to be developed by the Administration.
 3. Application for non-resident student admission will be accepted or rejected on the following criteria:
 - a. Whether space is available in the grade level or classroom in which the student desires to be enrolled. Space availability will be evaluated on an annual basis.
 - b. Whether appropriate educational programs or services are available for the student.
 - c. Whether the student's attendance at ICS is likely to create a risk to the health and safety of other students and staff.
 - d. Whether the student's admission to ICS will enhance the school's academic standards in accordance with established goals. Students seeking admission to ICS must have attained an average of 85% or better in core academic areas of English, Math, History, and Science.
 - e. Whether a complete set of application materials, such as submitted transcripts, parent letter, work samples, letters of reference, co-curricular activities, and an essay of 150 words stating why they want to attend ICS, and a personal interview and day visit have been successfully completed.

- f. Whether all prior school records have been presented upon request including, but not limited to: health records, birth certificate, report cards, state test scores, and all other standardized test scores.
 - g. Whether the student will add positively to the school social and academic climate.
- B. Tuition for all enrolled pupils in grades K-12 shall be according to a schedule set forth by the School Committee and modified by resolution on an annual basis. Rates will be established each May for upcoming school year.
 1. Fees are established as follows;
 - a. Grades K-8: \$4,680
 - b. Grades 9-12: \$5,849
 2. Tuition payments will be made monthly or quarterly and will begin in the first month the student is enrolled. Advanced payment plans may be requested.
 3. All fees and payments are non-refundable. In the event of non-payment of any charge or fee when due, parents agree that the pupil's enrollment may be suspended and the pupil shall be withdrawn from ICS upon notice from the Superintendent. All outstanding balances may be forwarded to collections.
- C. The School Committee reserves the right to withdraw private tuition status from any pupil admitted under this policy for disciplinary reasons. If this occurs, the home district of the pupil will be notified.
- D. Pupils are admitted under this policy with the assumption that their educational needs can be addressed without additional programming cost or additional staffing. Should it be determined that this is not so, the School Committee reserves the right to withdraw non-resident tuition students, or request additional fees and enter into a modified contract in which the parent agrees to pay all additional costs associated with the special education program. There shall be no increase in teaching staff due to the acceptance of non-resident tuition pupils. or enter a modified contract in which the parent agrees to pay all additional costs associated with the special education program
- E. Parents of tuition/magnet program students shall be responsible for transportation to and from the Islesboro ferry, Lincolnville terminal.
- F. Pupils shall maintain appropriate academic and/or social standards and adhere to school disciplinary requirements. In the event a pupil fails to do so, the School Committee may terminate the enrollment of that pupil at ICS.
- G. In accordance with law and board policy, the decision to admit or to re-admit a non-resident student shall not be based on gender, race, religion, disability, gender identify, economic status, or social status.
- H. Continued enrollment of individual non-resident students will be evaluated periodically by the Magnet Student Review Committee as follows:
 1. The student must be passing all courses at the end of the first and third quarters.
 2. The student must have attained a grade of "C" (78% - 84%) or better in all courses at the end of the second and fourth quarters.
 3. The student's behavior must be judged to be acceptable according to the published student handbook and related board policies as interpreted by the Principal.

4. Failure to meet any one of the above requirements may result in the loss of the student's privilege to attend ICS.
 - I. The Superintendent shall report to the School Committee on an annual basis regarding the non-resident tuition program, and the School Committee shall evaluate possible modifications to the program based on that review.
 - J. In the event acceptance of non-resident tuition pupils is rendered impossible by law, judgment, or decision otherwise, the School Committee's only liability shall be for the return of unearned tuition payments.
 - K. Non-resident tuition admission decisions will be made according to School Committee policy by the Superintendent and Principal. All acceptance decisions are final.
 - L. A Magnet Student Review Committee made up of two teachers and the Principal will review all applications and make recommendations as needed to the Superintendent and School Committee.

Legal Reference:

Cross Reference:

Adopted: August 12, 1997
Revised: December 9, 2014