

CONTRACTED SERVICES AGREEMENT
ISLESBORO SCHOOL DEPARTMENT
OCTOBER 4, 2017

The undersigned parties agree to the following terms and conditions regarding the consulting services provided to the Islesboro Central School by for the 2017-18 school year.

Chris Harrington (hereafter referred to as “the nurse”) agrees to perform the following services during the 2017-18 school year:

1. The nurse will be contracted for the months of September through December and work every other Friday.
2. The following dates would be contracted for: Sept. 7, Sept. 15, Sept 29, Oct. 13, Oct. 20, Nov. 10, Dec.1, and Dec. 15
3. ICS agrees to pay the nurse \$500 for September, and \$200 a day for the next 5 days covering October – December.
4. This working arrangement is based upon a mutually reviewed list of tasks that are based on the screenings and record keeping activities required by the state and federal government.
5. This working arrangement will be reviewed on or shortly after January 1, 2018 and adjusted as needed in consideration of possible changes to the work goals above, budget limitations, and/or other factors involving school health needs.

Contractor, Chris Harrington

Superintendent, Patrick R. Phillips

Date

Date

Islesboro Health Needs - 2017

Health Assessment and Management:

1. Screens and evaluates findings for deficits in vision, hearing, scoliosis, growth, etc.
2. Identifies health findings, which do not fall within the normal range.
3. Is responsible for maintaining and updating cumulative health records with administrative support..
4. Organizes, instructs, and supervises administrative assistant
5. Prepares statistical reports for the Department of Educational and Cultural Services and Department of Human Services for the superintendent's signature as required.

Coordination:

1. Interprets school health services and makes a brief review sheet
2. Plans, implements, and supervises school health screening programs in accordance with state and district requirements and recommendations. Provides follow-up services when indicated.
3. Encourages parents to maintain current immunization protection as recommended by the Department of Human Services.
4. Serves as a resource person to school personnel

Other Responsibilities:

1. When directed by administration, will review the Faculty Handbook and Student Handbook
2. Review students' health records and inform school personnel of special health problems, possible school safety hazards. This is an excellent time to have handouts ready for the faculty in such areas as epilepsy, diabetes, etc.
3. Keep lines of communication open between student, family, and staff.
4. Develop full year plan for scheduled health activities including accommodated mandated reporting.
5. Keep track of visits and makes notes on tasks accomplished and tasks to complete on a monthly basis.